



# Heaton Public School

Janet Street, Jesmond NSW 2292

## Student Wellbeing Procedures 2020



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## Heaton Public School

Our school staff are committed to quality learning and teaching within a safe, supported and positive environment. We assist students to become self-directed, life-long learners who can create a positive future for themselves and the wider community.

## Vision Statement

**Heaton Public School nurtures each child in an inclusive environment.**

**We are committed to providing a quality education so that all students develop the skills required to become responsible and respectful members of society.**

## Heaton Public School Motto

***Heaton Public School***  
***Only the best!***

## Heaton Public School Wellbeing Policy

Heaton Public School Wellbeing Policy aims to create a safe, happy, secure and functional learning environment for teachers, students and the community.

The core values of RESPECT, RESPONSIBILITY AND INCLUSION underpin the foundations of the Heaton Public School welfare structure.



### Learning together with Respect, Responsibility and Inclusion.

#### Schoolwide Expectations

<i>Learning</i>	<i>Respect</i>	<i>Responsibility</i>	<i>Inclusion</i>
Ready to learn ~	Nice words, nice actions ~	Right place, every time ~	A welcoming school ~
Be a team learner ~	Be proud of who you are and what you do ~	Own your actions ~	Consider others ~
Dare to try, do your best ~	Wear your uniform with pride ~	Act safe to stay safe ~	Help each other ~
	Care for yourself, others and the school environment ~	Proud, Prompt and prepared ~	Everyone counts ~
		Your property, your responsibility ~	

**Everyone ~ Everywhere ~ All the time**



## Student Wellbeing

### **Heaton Public School students have the right to:**

- be able to learn in an environment that is safe, positive, encouraging and supportive of intrinsic motivation.
- be able to learn without disruption from unruly behaviour.
- be respected and supported in all aspects of their schooling.
- be heard and be able to express opinions.
- be valued by individuals.

### **Heaton Public School students have the responsibility to:**

- be cooperative and considerate of others.
- demonstrate quality in their work and participate in all class activities.
- use and share equipment responsibly and respectfully.
- act in a manner that is safe and displays respect and responsibility.
- know what is acceptable behaviour and the consequences of unacceptable behaviour.
- show respect for all staff members, fellow students, school community members and the wider community.

### **Heaton Public School encourages student success by:**

- Providing an interesting, engaging and relevant curriculum to meet the needs of each student.
- Facilitating a positive school culture where students feel valued, and develop skills which will enhance the quality of their life and their relationship with others.
- Supporting students to achieve success in their learning through our Learning Support Team including the School Counsellor, Chaplain and Learning and Support Teachers.
- Providing programs which develop student self-regulation, communication and responsible decision making, such as:
  - Social skills programs
  - Buddy program
  - Kindergarten transition programs
  - Student leadership
  - High school transition programs
  - Extra-curricular activities
- Supporting students through parent and community participation in school activities.
- Developing easily understood rules which are fair and equitable.
- Being consistent in the reinforcement of good behaviour management techniques.
- Discussion with parents/caregivers about their role in the management and promotion of acceptable student behaviour.
- Being considerate of the particular needs and pressures experienced by young people in the local community.
- Liaising with community agencies to provide additional support.

## Supporting Student Wellbeing

The Heaton Public School Wellbeing System will operate at full capacity and with substantial impact upon student behaviour and achievement when staff, students and parents are fully aware and supportive of all processes, procedures and consequences, either positive or negative.

- Students will be supported through regular communication between teacher, student, parent and school.
- Our goal is to create a learning environment where students are engaged and successful.

### Teaching, supporting, and encouraging students to be “self-managers.”

Our core expectations across the entire school setting are reflected through consistent key messages to fulfil the school wide core values of RESPECT, RESPONSIBILITY and INCLUSION.

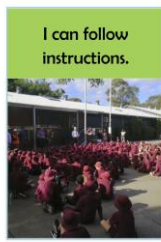
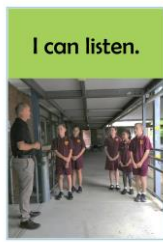
These expectations are visual, verbal and non-verbal cues displayed in every classroom, around the school and are referred to by all staff to remind, direct and redirect students, supported through:

- Series of videos to model behaviour around the school
- The Heaton Five
- Classroom behaviour chart
- Classroom behaviour flow-chart
- Playground behaviour flow-chart
- Weekly merit awards
- Principal awards
- Heaton Hero tickets
- Whole school rewards



The Heaton Five

These posters are displayed at the front of each classroom. They reinforce the core values and support the classroom management.



### Classroom Behaviour Management

All classrooms use a traffic light system to support students' self-regulation and encourage self management of behaviour. Staff use the Heaton Five and classroom visuals as non-verbal prompts and positive cues.

Each day all students begin in the green zone *Ready to Learn* with their pegs clipped on.

#### Traffic light zones

1. *Heaton Hero*
2. *Great Choices*
3. *Ready to learn*
4. *Think about it*
5. *Teacher's choice*



## Student classroom behaviour and discipline flowchart

### Classroom Teacher

#### 1. Refer student to Heaton Five expectation

Question student if necessary

#### 2. Verbal warning or name on board

Remind student that a good choice will return them to the 'Ready to Learn' level.

### Classroom Teacher

#### 3. Student or teacher moves students name to *Think About It*

and refer student to Heaton Five expectation.

#### 4. Set suitable strategy for student Eg:

- Relocate student
- Time out in class

### Classroom Teacher

#### 5. Move student name to *Teacher's Choice*

and refer student to Heaton Five expectation.

#### 6. Set suitable strategy for student Eg:

- Buddy class
- Miss play (red dot)
- Student/teacher conference

#### 7. Record incident on Sentral – mark as *Further Action Required*.

### Executive

#### 8. Review Sentral incident

- Mark as complete **or**
- Follow executive action.

### Extreme classroom behaviour

Eg. Vandalism, physical violence/aggression, verbal abuse including prejudice slurs

1. Call the office
2. Office to dispatch staff

### Assess and act according to situation

- Ensure safety of students
- Support to evacuate class if needed
- Teacher to record on Sentral asap

### Executive Action

- Investigate incident with student, witness
- Planning room
- Review statements and act accordingly as per DoE policy docs
- Parent Communication
- Update Sentral incident record



## Weekly class Merit Awards

Our teachers acknowledge the achievement of two students each week at our whole school assembly by presenting them with a Merit Award addressing the core values Learning, Respect, Responsibility and Inclusion.

## Principal Awards

Mr. Hilton acknowledges model behaviour, effort, achievement and citizenship by presenting students with a *Principals Award* at our whole school assembly. A photo and special mention also goes in to the Heaton Hotline school newsletter.

## Heaton Hero

Students can be a *Heaton Hero* by meeting the core expectations of the school. Throughout the day, all of our teachers look for examples of students who are being **respectful**, being **responsible** and being **inclusive** in the classroom, in the playground, on excursions, during assemblies, during school events. This award is given to students at Friday whole school assembly. A photo and special mention also goes in to the Heaton Hotline school newsletter.

Staff use consistent positive language to recognise a *Heaton Hero* and hand out *Heaton Hero* tickets to recognise positive behaviour of students.

## Earning a Heaton Hero ticket

*Heaton Hero* tickets are given out by staff in the classrooms when students display positive behaviour such as:

- Being respectful
- Being responsible
- Being inclusive
- Following the Heaton 5
- Trying their best
- Being resilient
- Being flexible
- Being fair
- Challenging themselves
- Turning behaviour to the positive
- Owning their actions
- Showing role model behaviour
- Staying in the "Green Zone"
- Displaying sportsmanship
- Walking calmly
- Being thoughtful
- Helping others
- Being fair and considerate

## Ticket collections - classrooms

Students' write their name and class on the back of *Heaton Hero* ticket and place in to a collection bin in the classroom. If students receive a ticket outside the classroom they are responsible to keep it safe and put in to the bin on return to their classroom. All tickets are kept in the classroom bin until a whole school collection time at Friday assembly. Students from any classes can put a ticket in to a class bin. At the end of the day, all students who:

- are in the green zone = 1 bonus *Heaton Hero*
- are the blue zone = 2 bonus *Heaton Heroes*
- are in the purple zone = 3 bonus *Heaton Heroes*

### **Ticket collections – whole school**

Classroom representatives bring their classroom ticket bin to the whole school assembly each Friday. During assembly, each class is called upon to empty their class win bin tickets in to the whole school collection tub. Students can see the bin being filled with *Heaton Hero* tickets, getting closer to the marked targets. After all classes have topped up the weekly tickets, 2 tickets are drawn out of the tub by the leaders for a weekly Heaton Hero prize. The two winning tickets are placed back in the collection tub. All tickets remain in this tub until a collection target is reached. Reaching a collection target results in a whole school reward.

Examples of whole school rewards:

- Extra play
- Disco
- Movie afternoon
- Obstacle course challenge
- Incursion

### **Playground behaviour and discipline flowchart**

#### **Teacher on playground duty**

1. Talks to students involved and refer to Heaton Five expectations.
2. Verbal warning.
3. If necessary, encourage alternative play.



